

**REGULAR MEETING OF THE BOARD OF TRUSTEES - HYBRID MEETING**  
**Thursday, November 16, 2023**

**Members present**

Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**1. CALL TO ORDER**

**A. WELCOME MESSAGE FROM THE BOARD PRESIDENT**

President Pelosi opened the meeting at 5:00 PM.

**2. APPROVAL OF AGENDA**

**A. APPROVAL OF THE AGENDA**

The board approved the meeting agenda.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS**

No public comment or written comment.

**4. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION  
(SIGNIFICANT EXPOSURE TO LITIGATION)**

**5. RECONVENE TO OPEN SESSION AND FLAG SALUTE**

**A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

The board received information and directed staff.

**B. FLAG SALUTE**

President Pelosi led the Pledge of Allegiance.

**6. PUBLIC COMMENT ON OPEN SESSION ITEMS**

**A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS**

No public comment or written comment.

**7. PRESENTATIONS**

**A. PRESENTATION BY THE STUDENT REPRESENTATIVE OF THE BOARD**

Student Rep. Carolyn Wagner presented her report for SHHS, RLS, SHES & SHPS.

**B. HIGH PRIORITY DEFERRED MAINTENANCE PROJECTS & SITE ASSESSMENTS -  
NOVEMBER, 2023**

Dr. Vang invited John Delina from Greystone to assess repairs needed at SHES & SHHS. His report included photos of numerous repairs that need to be addressed. They will be testing for mold. They plan to return to classrooms next week when school is out so they can investigate deeper. A board study session will be taking place next month and Dr. Vang will present and give a ranking of what repairs need to be done in order of necessity.

## **8. FACILITIES**

### **A. APPROVAL TO AWARD A CONTRACT FOR THE ST. HELENA ELEMENTARY SCHOOL ROOM 10 OVERHANG REPAIR PROJECT**

The board approved the St. Helena Elementary School Room 10 Overhang Repair Project contract.

Motion by Shawn Moura, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

## **9. BUSINESS OPERATIONS**

### **A. CONTRACTS OVER \$25,000, NOVEMBER 2023**

The board approved the Contracts Over \$25,000.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

## **10. CONSENT AGENDA**

### **A. APPROVAL OF THE MINUTES OF THE HYBRID REGULAR BOARD MEETING ON OCTOBER 19, 2023**

### **B. APPROVAL OF THE MINUTES OF THE BOARD STUDY SESSION ON NOVEMBER 4, 2023**

### **C. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS**

### **D. REVIEW AND CONSIDER APPROVAL OF CONTRACTS UNDER \$25,000 (NOVEMBER, 2023)**

### **E. APPROVAL OF PERSONNEL REGISTER #23-4**

### **F. APPROVAL OF FUNDRAISERS**

### **G. APPROVAL/RATIFICATION OF FIELD TRIPS**

### **H. APPROVAL OF THE WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT, AUGUST 2023 - OCTOBER 2023**

### **I. APPROVE THE ANNUAL MEMORANDUM OF UNDERSTANDING BETWEEN DISTRICTS AND NCOE FOR PRESCHOOL SPECIAL EDUCATION SERVICES**

The board approved the Consent Agenda, as presented.

Motion by Shawn Moura, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

## **11. COMMUNICATIONS**

### **A. BOARD MEMBER REPORTS**

Trustee Kerr reported on RLS Middle School.

### **B. SUPERINTENDENT'S REPORT**

Superintendent Aurelio reflected on events throughout the District from October to November.

### **C. SUPERINTENDENT'S SUB-COMMITTEE REPORTS**

Superintendent Aurelio presented the highlights of the following Superintendent sub-committees.

- Discipline
- Student Equity & Belonging Committee
- Monrovia Group Meeting
- LCAP Steering Committee
- Calendar Committee
- Recruiting for Ad Hoc Field Trip Committee

#### **D. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD**

Mr. Blasingame, Vice President of SHTA introduced himself. He reported that each school site is concerned about enrollment.

#### **E. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD**

President Dave Perry spoke to the board. He introduced Lisa Montelli, Treasurer. He indicated that this was his last meeting to address the Board as CSEA President.

#### **F. ST. HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena High School Principal's Report to the Board is attached to the meeting agenda.

#### **G. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The Robert Louis Stevenson Middle School Principal's Report to the Board is attached to the meeting agenda.

#### **H. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena Elementary School Principal's Report to the Board is attached to the meeting agenda.

#### **I. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD**

The St. Helena Primary School Principal's Report to the Board is attached to the meeting agenda.

### **12. BOARD-RELATED ITEMS**

#### **A. PRESENTATION ON THE 2023-2024 FOOD SERVICES PROGRAM**

Dr. Vang and Angela Baxter, Director of Food Service co-presented the Food Services Report Fall 2023. They shared an overview of the program, information on menu development, and one-time Food Services Funds.

#### **B. APPROVAL OF THE REVISION OF BOARD BYLAWS**

The Governing Board approved the revision of the Board Bylaws, as presented.

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

#### **C. WRITTEN REPORT ON THE SHUSD RESIDENCY AUDIT – 2023/2024**

The written report is attached to the board meeting agenda.

#### **D. WRITTEN REPORT ON THE DISTRICT OF CHOICE (DOC) PROGRAM – 2023/2024**

The written report is attached to the board meeting agenda.

#### **E. DISTRICT ENROLLMENT PROCESS - UPDATE**

Superintendent Aurelio presented on District enrollment and wants the board to address two questions when discussing.

Do we as a District want to increase student enrollment?

Survey was sent to staff and Staff (74.3%) would like to see an increase in enrollment.

Summary of Comments sent via Staff survey on questions presented to staff.

Discussed our current enrollment options

- Allen Bill
- Inter-district Agreement - only under certain extraordinary circumstances.
- District of Choice (DOC) - this is the one that is used the most in our District.

Superintendent Aurelio presented on the History of DOC in SHUSD. DOC Funding has decreased since we adopted and some students funding is based on categorical programs. Our current window for DOC is open until November 30th. Pros and Cons were discussed to consider for District of Choice.

Pros and cons were presented for inter-district permit process items to consider.

Trustee Wolf asked if for this year the deadline of Nov. 30th is a hard deadline and the answer is yes.

Trustee Moura asked about the recommendation of the Allen Bill and all of these are staff related.

Trustee Symon asked about the funding per pupil from the funding we get from DOC (\$180K). This could be anywhere from \$2000-\$2500 per student.

Trustee Kerr asked if we could estimate funding and set aside for students who may need it. Dr. Vang said she needs actual costs for the budget.

Trustee Kerr also mentioned that we need to be a good neighbor. The surrounding school districts have to be struggling with declining enrollment and we could be taking students from other Districts that hurt their numbers more.

Trustee Moura stated that we can control how many students we let in by caps.

Trustee Pelosi is fine with increasing enrollment as long as can cover our other costs as mentioned tonight, deferred maintenance and yearly salary increases.

Trustee Symon stated that the enrollment study stated that we need affordable housing to increase enrollment.

There is a consensus with the board to increase enrollment. Superintendent Aurelio will present the board with a recommendation of caps. Trustee Moura would like to know 6-12 the number of students in core classes.

President Pelosi stated that we have no data on behavioral issues with DOC. Where with IDA's we can set parameters (grades, behaviors, tardies, etc.)

The question was posed if we went to IDA's can our current DOC students Districts revoke their IDA or do they get to remain. More research needs to be done.

The Governing Board will receive an updated presentation in December.

### **13. STUDENT LEARNING & ACHIEVEMENT**

#### **A. CONSIDERATION OF APPROVAL FOR SHUSD 2023-2024 SITE STRATEGIC ACTION PLANS**

The Governing Board approved the SHUSD 2023-2024 Site Strategic Action Plans, as presented.

Motion by Shawn Moura, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

#### **B. PRESENTATION OF THE 2023-2024 SHHS SITE STRATEGIC PLAN**

Mr. Scinto, Principal at St. Helena High School presented to the board the SHHS strategic plan fully aligned with the LCAP and WASC. Most schools have 4 goals, but we need 5 goals due ATSI/per English Learner Suspension Rate. We are on the state record because we have a high rate of suspension rate (EL Learners).

Goal 1 - Academic growth

Goal 2 - Equity

Goal 3 - Engagement

Goal 4 - Culturally responsive

Goal 5 - Equity

Each goal aligned with the LCAP, the NEED for each goal, and each goal had 3 Actions.

Trustee Pelosi spoke on Goal 4 and the Wellness Center. The board is concerned with the fall through with the Wellness Center.

#### **C. CONSIDERATION OF APPROVAL FOR THE SHHS A-G COMPLETION IMPROVEMENT PLAN**

Mr. Scinto, Principal at SHHS asked the board for approval for the SHHS A-G Completion Improvement Plan. Provided a plan description of how the funds will be used for students who are A-G eligible.

The Governing Board approved the SHHS A-G Completion Improvement Plan.

Motion by Shawn Moura, second by Jeanmarie Wolf

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

#### **D. CONSIDERATION OF APPROVAL FOR THE REVISED 2023-2024 DISTRICT SAFETY PLAN**

Ms. Veronica Miranda presented the revised 2023-24 District Safety Plan.

The Governing Board approved the revised 2023-2024 District Safety Plan, as presented.

Motion by Shawn Moura, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

### **14. HUMAN RESOURCES**

#### **A. CONSIDERATION OF APPROVAL FOR THE 2023-2024 CERTIFICATED SENIORITY LIST**

The Governing Board approved the 2023-24 seniority list for certificated staff.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**B. CONSIDERATION OF APPROVAL FOR THE 2023-2024 SENIORITY LISTS  
FOR CSEA EMPLOYEES, CLASSIFIED MANAGEMENT AND CONFIDENTIAL PERSONNEL**

The Governing Board approved the 2023-24 seniority list for CSEA, confidential and classified management.

Motion by Laura Symon, second by Shawn Moura.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**15. FUTURE AGENDA ITEMS**

**A. FUTURE AGENDA ITEMS**

**November 17, 2023 - Special Closed Session Meeting**

- Superintendent Evaluation

**November 29, 2023 - December 2, 2023 - Professional Development**

- CSBA Annual Education Conference - San Francisco, CA

**December 6, 2023 - Board Study Session**

- Deferred Maintenance: 8:30 AM - 10:30 AM

**December 13, 2023 - Special Board Meeting**

- Annual Organizational Meeting of the Board: 8:30 AM - 9:00 AM

**December 13, 2023 - Special Closed Session Meeting**

- Negotiations Workshop: 9:00 AM - 1:00 PM

**December 14, 2023 - Regular Board Meeting**

- Student Board Member Presentation
- Adopt-a-School Report – Trustee Symon
- Written Report on Student Services
- DOC Enrollment Caps-Resolution
- ELL Master Plan
- Report on CSBA Conference
- Presentation - RLS Site Action Plan
- First Interim Report
- Developer Fee Report & Resolution (Public Hearing)
- Audit Report

- Presentation on Student Safety
- Approval of the Deferred Maintenance Projects
- Board Policy Updates
- Board Policy 6145 Review
- Information on the Parent Group Budgets

A request was made to move the DOC caps from the December to January board meeting when all 5 board members will be present.

## **16. ADJOURNMENT**

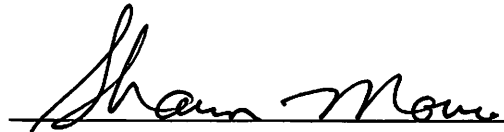
### **A. ADJOURNMENT**

President Pelosi closed the meeting at 9:42 PM.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

  
SHUSD Trustee 12/14/2023